

The Preschool Associate Credential is valid for five years. To renew the credential, the associate must contact ACSI Early Education Services for a renewal packet. The associate must meet the following requirements for renewals:

1. Hold current first aid and infant/child CPR cards.
2. Complete twelve additional clock hours (or two additional CEUs) in Bible.
3. Complete thirty additional clock hours (or five CEUs) of professional growth.
4. Have completed at least 180 clock hours of documented work with young children within the past year.
5. Make an arrangement with an early education colleague to verify the applicant's competency with young children. This colleague must possess at least an associate credential or a degree in early education. Have the colleague complete and send the Recommendation for Renewal (see the appendix) with the Preschool Associate Credential Initial Application to ACSI Early Education Services. Fill out and send in the Preschool Associate Credential Initial Application and a completed Recommendation for Renewal.

Requirements for renewals include the following:

- Copies of valid first aid and infant/child CPR cards that clearly show the expiration dates and an indication that the training included infant/child training
- Documentation verifying that twelve additional clock hours (or two CEUs) in Bible have been completed
- Documentation verifying that thirty additional clock hours (or five CEUs) of professional growth have been completed
- Documentation verifying that at least 180 clock hours of documented work with young children has been completed in the past year
- Recommendation for Renewal that has been completed by an early education colleague who possesses at least an associate credential or a degree in early education and who can verify the applicant's competency with young children
- A check for payment attached or credit card information for \$45

Credit card type and number:

VISA/MC/Disc/AmEx \_\_\_\_\_

Name as printed on card:

\_\_\_\_\_

Authorizing signature:

\_\_\_\_\_

Please allow approximately thirty days for this application to be processed and inform us of any name or address changes.

ACSI Early Education Services  
PO Box 65130  
Colorado Springs, CO 80962-5130  
719-528-6906